

# CD-MART Request Form

**DHA Pharmacy Operations Division-South  
Pharmacy Analytics Support Section (PASS)**

<http://www.health.mil/CD-MART>

## **Controlled Drug MART (CD MART)**

The Pharmacy Operations Division (POD) developed the Controlled Drug MART (CD-MART) program to assist military providers in the review of controlled substance usage by their enrolled patients. The tool's objective is to assist providers in the identification of patients who have received prescriptions for controlled substances over a given period of time and provide them with an automated process to analyze the data. The data is delivered to the requester is a menu-driven, Microsoft Access database that allows the user to individualize the files with pre-set filtering parameters. The Pharmacy Data Transaction Service (PDTs) is the data source of this program. It contains prescription data from home delivery, TRICARE network pharmacies, and all military pharmacies to include those deployed in Theater and Veteran facilities treating dual-eligible beneficiaries.

## **Target Population**

The report query is designed to focus on patients enrolled to a specific military treatment facility (MTF), to include all enrollment locations under the oversight of the MTF commander. The requester can ask for a single catchment area report that collects data from within the MTF's 40-mile catchment area or they can expand the report to include all the Department of Defense (DoD). In either case, the query will pull data from all points of service retrieving only those prescriptions classified as controlled substances by the Food and Drug Administration (FDA).

## **Pre-Set Parameters**

Data collection has been modified to include the patient's category (i.e. Active Duty Sponsor, Active Duty Family Member, Non-Active Duty Sponsor, Non-Active Duty Family Member or Unknown) in the output and all reports default to include data on all patients regardless of their patient category status. The user has the option of isolating on one or more patient categories.

Based on input from the field, the POD programmed four parameters into the Access database. These pre-set parameters allow the user to build reports based on their local criteria. The four pre-set parameters are Number of Prescriptions (RXs), Pharmacies, Providers and Total Quantity Tablets/Capsules. The user may select any one or a combination of the parameters to build a specific report.

**Please complete (including signature) this request form and e-mail to:**

[dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil](mailto:dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil)

For assistance completing this form or any other related information email: [dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil](mailto:dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil) or call the PASS at 1-866-275-4732 or 210-536-6650 and ask for a Data Management Team member.

**\*\* Do not send PHI/PII (SSN, DEERs, Member Name, etc) on this form. A member of the Data Management Team will call you to obtain the PHI/PII if it is needed\*\***

<b>Document Information:</b>	Development date: Mar 2010      Last Updated: Mar 2016
	Digitally sign before emailing the completed request to <a href="mailto:dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil">dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil</a>

### Individual Requesting Report:

<b>Name/Title</b>	
<b>Email</b>	
<b>Phone Number</b>	
<b>Site / Company</b>	
<b>Signature</b>	

### Report Parameters:

<b>Date Requested</b>	
<b>Date Required</b>	
<b>Date Range</b>	

\* Normal turnaround is 5-7 business days

**Please Indicate which DEA Classes and other medications you would like Included:**

☐ 2 ☐ 3 ☐ 4 ☐ 5      non controlled meds if desired:

**Population data pulled from:**

- ☐ DoD (Includes all MHS points of service) **OR**  
☐ MTF's 40-mile catchment area (includes all MHS points of service):

☐ **No specific pre-set parameters requested**      **OR**

**Setup using the following pre-built parameters (fill in the box of those that apply):**

Patients with more than      controlled substance prescriptions?  
Patients with controlled substance prescriptions from more than      pharmacies?  
Patients with controlled substance prescriptions from more than      providers?  
Patients with controlled substance prescription quantities exceeding      tablets/capsules?

### NOTICE:

The requester acknowledges that criminal penalties under the Privacy Act (5 U.S.C. § 552a(i) (3)) or Health Insurance Portability and Accountability Act of 1996 may apply if it is determined that the requester, or any individual employed or affiliated therewith, knowingly and willfully obtained the file(s) under false pretenses. Further, the requester acknowledges that criminal penalties may be imposed under 18 U.S.C. § 641, which provides that if it is determined that the requester, or any individual employed or affiliated therewith, has taken or converted to his own use data file(s), or received the file(s) knowing that they were stolen or converted, they shall be fined under Title 18, imprisoned not more than 10 years, or both. In addition, the requester and any individual employed or affiliated therewith may be subject to civil suit under the Privacy Act for damages which occur as a result of willful or intentional actions which violate an individual's rights under the Privacy Act or Health Insurance Portability and Accountability Act of 1996.